

LEGALIZATION

Legalization of documents:

Submission of documents – Monday, Wednesday, Friday from 9:30 am till 12:00 am;

Issuance of documents – Monday, Wednesday, Friday from 16:30 pm till 17:00 pm.

Legalization step by step (for ORIGINAL documents):

STEP 1

- Legalization of an original document issued by an authorized competent authority (public office) of a country of origin of a document;
- Only non-laminated, non-damaged and readable document can be legalized;
- A multi-page document must be bind securely, numerated and notary certified*;

STEP 2

- Certification of an original document by the Ministry of foreign affairs of a country of origin of a document;

STEP 3

- Legalization of an original document by the Embassy of Ukraine in Nigeria.

**The Embassy of Ukraine certified official documents issued only by authorized public offices of:
Benin, Ghana, Gambia, Cameroon, Nigeria, Sierra Leone, Togo.**

Legalization step by step (for a document's COPY):

STEP 1

- Legalization of a copy of a document issued by an authorized competent authority (public office) of a country of origin of a document;
- Only non-laminated, non-damaged and readable document can be legalized;
- A multi-page document must be bind securely, numerated and notary certified*;

STEP 2

- A document`s copy must be notary certified (before next steps);

STEP 3

- A document`s copy must be certified by a relevant Ministry of a country of origin of a document for example: Ministry of education (for a document of education);

STEP 4

- Certification of a document`s copy by the Ministry of foreign affairs of a country of origin of a document;

STEP 5

- Legalization of a document's copy by the Embassy of Ukraine in Nigeria.

The Embassy of Ukraine certified official documents issued only by authorized public offices of:

Benin, Ghana, Gambia, Cameroon, Nigeria, Sierra Leone, Togo.

Documents are accepted for legalization in the following form:

- One application for all documents** (download [HERE](#));
- If the documents are submitted by the representative, the Affidavit must be duly executed with the receipt and seal of the court at the place of residence***;

The consular fee is paid at the nearest UBA bank or at the Embassy using the POS – terminal.

***Sample of multi-page document binded securely, numerated and notary certified:**



****Sample applications submitted in person/representative:**

THE EMBASSY OF UKRAINE
Abuja, Nigeria

ЛЕГАЛІЗАЦІЯ
LEGALIZATION

Вх.№ _____

Ресстр.№ _____ *

*за Квиткою реєстрації легалізаційних документів

ПІБ відповідальної консульської посадової особи _____

Дата: « _____ » _____ 20 _____ р. _____ підпис _____

Консульський збір _____

ЗАЯВА
APPLICATION

Від / From OLU Awotesu Otunda
прізвище, ім'я, по батькові заявника / applicant's surname and given name

NIGERIAN 31.12.1970 A 01234567
громадянство / citizenship Дата народження date of birth № паспорта / passport number

Plot 894, Olu Awotesu Street, Jabi,
ABUJA, FCT.
email@email.com ; +(234) 012 345 6789.
Адреса проживання, контактний номер телефону, електронна пошта заявника/ applicant's address, contact phone, email

Проху прийняти наступні документи / I ask to accept following documents:

№ з/п	Назва та номер документа / Type and number of the document	Документ на прізвище / The document issued in the name of	Примітки / Note
1	WAEC № 15673351	OLU Awotesu	
2	AFFIDAVIT 31.12.2019	-// -	
3	MARRIAGE CRTF. A 01234567	-// -	
4			
5			

Документи подано особисто / представником (зайве викреслити).
The Documents submitted personally / by representative (expunge superfluous).
Документи оформити у звичайному / терміновому порядку (зайве викреслити).
Proceed the documents regularly / express (expunge superfluous).

08.07.2020.
дата / date

Olu Awotesu
підпис заявника / applicant's signature

THE EMBASSY OF UKRAINE
Abuja, Nigeria

ЛЕГАЛІЗАЦІЯ
LEGALIZATION

Вх.№ _____

Ресстр.№ _____ *

*за Квиткою реєстрації легалізаційних документів

ПІБ відповідальної консульської посадової особи _____

Дата: « _____ » _____ 20 _____ р. _____ підпис _____

Консульський збір _____

ЗАЯВА
APPLICATION

Від / From OLU Awotesu Otunda
прізвище, ім'я, по батькові заявника / applicant's surname and given name

NIGERIAN 31.12.1970 A 01234567
громадянство / citizenship Дата народження date of birth № паспорта / passport number

Plot 894, Olu Awotesu Street, Jabi,
ABUJA, FCT.
email@email.com ; +(234) 012 345 6789.
Адреса проживання, контактний номер телефону, електронна пошта заявника/ applicant's address, contact phone, email

Проху прийняти наступні документи / I ask to accept following documents:

№ з/п	Назва та номер документа / Type and number of the document	Документ на прізвище / The document issued in the name of	Примітки / Note
1	WAEC № 15673351	Emilia Pound	
2	BIRTH CRTF. A 010001121	-// -	
3	MEDICAL CRTF.	-// -	
4	AFFIDAVIT 30.12.2019	-// -	
5			

Документи подано особисто / представником (зайве викреслити).
The Documents submitted personally / by representative (expunge superfluous).
Документи оформити у звичайному / терміновому порядку (зайве викреслити).
Proceed the documents regularly / express (expunge superfluous).

16.07.2020.
дата / date

Olu Awotesu
підпис заявника / applicant's signature

*****Sample the Affidavit with the receipt and seal of the court at the place of residence:**

**HIGH COURT OF JUSTICE
FEDERAL CAPITAL TERRITORY, ABUJA**

GENERAL FORM OF AFFIDAVIT

SAM CHIN of 2701
IMO STATE

1. That I AM THE ABOVE NAMED PERSON AND DEPENDENT TO THIS SWORN AFFIDAVIT.

2. That I HEREBY AUTHORIZE OF HOUSE, LAND AND HOUSING ESTATE ABUJA TO SUBMIT AND COLLECT MY DOCUMENTS FROM UKRAINE EMBASSY ABUJA ON MY BEHALF.

3. That THIS AFFIDAVIT IS MADE IN GOOD FAITH AND FOR RECORD PURPOSES

4. That NIL


5. That NIL

6. That I am making this solemn declaration conscientiously believing same to be true and correct in accordance with the Oaths Act of 1990.
Date: 11/3/2020

Sworn to at the HIGH COURT FCT Registry
This 11TH day of March, 2020
The foregoing has been read over and interpreted by the declarant from NIL Language to NIL Language by NIL
The above has been interpreted to me and I understand same before affixing my thumb impression there to.

Fees Paid: ₦500.00
Receipt/Bank Teller No: Z12186001
11/3/2020

BEFORE ME
Commissioner for Oaths



REVENUE COLLECTOR'S RECEIPT

Station: Abuja HC 10/1
Date: 11/03/2020
R.V. No: CHIN

Received from: Five hundred naira only.
the sum of: Five hundred naira only.

being (description of payment)* Affidavit

Signature of Revenue Collector: [Signature]
Signature or Mark of Payer: Paid

Occupation of Witness: [Blank]
Witness to Mark: [Blank]

₦ 500=

Mandatory!

IN THE HIGH COURT OF JUSTICE OF NASARAWA STATE OF NIGERIA

SWORN AFFIDAVIT OF FACTS


I, DAN ABO, Female, Adult, Christian and Nigerian Citizen residing at Rivers, Port-Harcourt, do hereby make oath and states as follows:

- That I am the above named person.
- That I have authorized PATI WOR who is residing at Area Block, Opposite Police Station, Nyanya, Abuja FCT to submit and to collect my Visa and other documents at Ukraine Embassy.
- That I depose to this affidavit to notify the concerned authorities.
- That I depose to this affidavit in good faith and for record purposes.
- That I am making this solemn declaration conscientiously believing same to be true and correct in accordance with the Oath Act of 1990.
- That I make this affidavit with no ill motive.
- That I swear to this affidavit in good faith and also for record purpose and to any authority concerned.

Date: 17/7/2020

DEPONENT
Sworn to at the High Court of Justice Mararaba, Nasarawa State.
Dated this 17th day of JULY, 2020

BEFORE ME
COMMISSIONER FOR OATHS
MARARABA SURK



NASARAWA STATE GOVERNMENT

Revenue Collector's Receipt

Station: High Court 1 Mararaba
Date: 17-7-20
SUBHEAD: 501 0016314

Received from: DAN ABO
the sum of: ONE THOUSAND Naira

being (description of payment) SWORN AFFIDAVIT

Signature of Revenue Collector: [Signature]
Signature or Mark of Payer: PATI
Signature of Witness to Mark: [Blank]
Address of Witness: [Blank]

Mandatory!